



PLEASANT VIEW  
MISSIONARY CHURCH

5231 Gettysburg Pitsburg Rd., Greenville, OH 45331  
937-447-3885 \* office@pleasantviewmc.org

**NON-MINISTRY EVENT ROOM REQUEST FORM (GUEST)**

This Agreement, by and between, Pleasant View Missionary Church, 5231 Gettysburg Pitsburg Road, Greenville OH 45331 and the user:

NAME/GROUP NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

DATE OF USE \_\_\_\_\_ TIME OF USE \_\_\_\_\_

EVENING PHONE \_\_\_\_\_ DAYTIME PHONE \_\_\_\_\_ CELLPHONE \_\_\_\_\_

TIME BUILDING LOCKED/ UNLOCKED \_\_\_\_\_ TEMPERATURE ADJUSTED \_\_\_\_\_

TIME SOUND TECH NEEDED \_\_\_\_\_

ROOMS REQUESTED (See Facility Map for location of Rooms)

Children's Center:

CC Lobby  CC101  CC102  CC103  CC Kitchen  CC104  CC105  
 CC106  CC107  CC108  CC109  CC110

Life Center:

LC Lobby  LC Cafe  LC101  LC102

Office Complex:

OC101  OC102  OC103  OC201  OC202  OC203  OC204  OC205  OC206

Youth Center:

YC Cafe  YC101  YC102  YC001

\_\_\_\_\_Renter agrees to abide by all rules and regulations for the use of the building and/or designated areas of the building/grounds, which are designated on this agreement. The user who schedules the facility shall be responsible for maintaining the rules governing its use and also for policing the facility when the activity is over.

\_\_\_\_\_ Renter agrees to all cleanup needing to be done at the close of their event. Floors must be vacuumed, bathrooms cleaned and wiped down, kitchen counters and sinks cleaned and dried, kitchen floor swept and mopped. All trash must be taken to the dumpster at the back of the church.

\_\_\_\_\_Renter agrees to hold blameless and defend the owner (Pleasant View) from any and all liability and indemnity which may result from any person using the building, grounds, entrances, exits, and surrounding areas.

\_\_\_\_\_Renter agrees to pay for any and all damages to the building and/or its contents that might occur during their use of the facility, or the group's use of the facility, for which they are responsible, on the dates and times listed above.

\_\_\_\_\_ **Set-up and re-set is the responsibility of the RENTER.** The RENTER must contact PV at (937) 447-3885 with any questions or concerns.

\_\_\_\_\_Renter agrees that any ministry related events are given priority. **Event might have to be rescheduled if a church emergency or funeral comes up.**

\_\_\_\_\_ Cost of donation **DOES NOT** include use of PV Supplies (paper plates, napkins, plastic tableware, paper table cover, cups or food items).

OWNER

RENTER

\_\_\_\_\_  
Pleasant View Missionary Church

\_\_\_\_\_  
Person Responsible for Event

Sound Tech (if needed) \$80. .... \$ \_\_\_\_\_

Cost for Son Life Center \$250 ..... \$ \_\_\_\_\_

Cost for Life Center and Son Life Center \$1000..... \$ \_\_\_\_\_

**TOTAL DUE AT SIGNING**

**\$ \_\_\_\_\_**